



## **E Bulletin April 2011**

### **CUPE 997 Student Bursary Applications – Deadline April 15<sup>th</sup>**

Information and applications are available on our web site – [www.cupe997.ca](http://www.cupe997.ca) – Member Resources – CUPE 997 Student Bursary.

Reminder to 997 Members who have a son/daughter (dependent) presently at College/University or who will be attending College/University Fall 2011 the deadline is April 15<sup>th</sup> for the 2 bursaries of \$500.00 each.

We will be posting on our web site a list of submitted applications following the April 15<sup>th</sup> deadline. Please check to ensure your information is included if a application was forwarded. The draw will take place at our Regular General Meeting on May 14<sup>th</sup>.

### **OTIP Student Bursaries – [www.otip.com](http://www.otip.com) – Deadline June 15<sup>th</sup>**

If you are a member of our LTD program and you have a child or grandchild (under the age of 30) who is a full-time post secondary student at a Canadian college or university for the upcoming academic year visit OTIP's web site. OTIP has 12 Bursaries of \$1,500.00 each awarded annually.

### **APRIL 28<sup>th</sup> – National Day of Mourning**

A message from Paul Moist, President, CUPE - "The Day of Mourning offers us an opportunity to stand together with the world's workers to remember those who have died on the job, and to reflect on what needs to be done to prevent more deaths and injuries. .... On April 28<sup>th</sup> we reaffirm our solidarity and commitment to workplace health and safety and clearly state to all that we mourn the dead and fight for the living."

### **Custodial Building Inspection Form**

Attention Head Custodians – please contact Herb Pounder, Custodial Chief Steward, if your school has received a Building Inspection – Audit.

### **Regular General Meeting - Saturday, May 14<sup>th</sup> – 10:30 a.m. – Library - Archie Stouffer E.S. - Minden**

*Agenda items include:*

- ✓ **Nominations for CUPE Local 997 Executive Committee and Officers** (Term of Office: Sept 01 11 to Aug 31 13). Check out the information sheet regarding eligibility, process and roles/responsibilities posted on our web site – [www.cupe997.ca](http://www.cupe997.ca) – Member Resources – Meeting Information.
- ✓ **Draw for the 997 Student Bursaries**

- ✓ **Check out the Member Resources - Meeting Information** section on our web site [www.cupe997.ca](http://www.cupe997.ca) for a copy of Minutes and Committee Reports.

## **BLUE CROSS – EXTENDED HEALTH – Information – CORRECTION!**

### Massage Therapy

- HR has advised, with apologies, the information we were provided and subsequently published in our E-Bulletin was inaccurate. A Doctor's note re Massage Therapy continues to be required on an annual basis (not 6 mos. from date of issue).

## **EDUCATIONAL ASSISTANTS**

Two memo's have been forwarded to Principals: one regarding the 7 hour day and another re 6 PA Days for Educational Assistants commencing September 1, 2011. A copy of the information is available on our web site – [www.cupe997.ca](http://www.cupe997.ca) – Members – Educational Assistants Information.

## **TLDSB ATTENDANCE SUPPORT PROCEDURE**

**PAYROLL CODES** – It is important you ensure all absences are coded correctly on your time sheet . Remember to note “A” for appointment for absences related to your medical appointments, dental appointments, chiro – physio appointments.

Appointments relating to your family should be processed and noted on the time sheets under the umbrella of “Personal/Compassionate Days” – P.

## **SICK LEAVE STATEMENTS**

Remember to keep a record of your absences and to ensure you check the information forwarded on an annual basis. HR has advised the sick leave statements, for 12 mos. employees, will be distributed by April 30<sup>th</sup>. The statements for 10 mos. employees are distributed on an annual basis in the Fall.

## **CUPE PD FUND COMMITTEE – CUSTODIAL – MAINTENANCE REPRESENTATIVE**

We are seeking a member of the Custodial – Maintenance bargaining unit as a representative for the CUPE PD Fund Committee. The Committee and processes are primarily done via e-mail. If you may be interested please contact Lynn Raback at the CUPE 997 Office for further information.

## **eSERVE – [www.tldsb.on.ca](http://www.tldsb.on.ca) – Pull Down Menu – Staff**

Reminder you can check your TLDSB “employee information” . To log on you will need your First Class User Name and your Pin # password.

## **DO YOU NEED ASSISTANCE?**

Don't hesitate to contact the 997 Office – 705-**286-1156** – Toll Free – **1-877-838-CUPE (2873)** or your Chief Steward for assistance regarding our collective agreements, TLDSB Procedures.

Don't hesitate to contact us via First Class or our alternate e-mail addresses:

Lynn Raback                      President                      [pres@cupe997.ca](mailto:pres@cupe997.ca)

### *Chief Stewards:*

Herb Pounder	Custodian	<a href="mailto:custodian@cupe997.ca">custodian@cupe997.ca</a>
Kirk MacFarlane	Maintenance	<a href="mailto:maintenance@cupe997.ca">maintenance@cupe997.ca</a>
Wendy Gliddon	Office, Clerical	<a href="mailto:clerical@cupe997.ca">clerical@cupe997.ca</a>
Bill Campbell	Technical	<a href="mailto:technical@cupe997.ca">technical@cupe997.ca</a>
Debbie Gillan	Educational Assistants	<a href="mailto:ea@cupe997.ca">ea@cupe997.ca</a>

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