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Check it out! www.cupe997.ca

We are the
Custodial, Maintenance; Office, Clerical, Technical Staff and Educational Assistants of
Trillium Lakelands District School Board

THE BULLETIN BOARD

April 2008



SPRING 2008

Let's hope Spring is finally here!

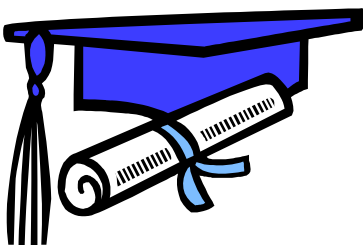
Updates from Ontario School Board Co-ordinating Committee Provincial Discussion Table are available - www.cupe997.ca – Member Resources – Bargaining 2008.

The next meeting between the parties (CUPE Provincial Bargaining Team; representatives from School Boards across the Province and Ministry representatives) is scheduled for Thursday, April 3rd.



CUPE 997 Representatives participated in a Broadcast Call on Wed Mar 19 08 – CUPE has presented to the Boards and Ministry representatives **CUPE's position on the 7 key issues**: wages and benefits for all classifications; adequate staff levels; professional development/training for all staff; supervision of students for all classifications; violence in the workplace; 7 hour work day for Educational Assistants; roles and responsibilities of Educational Assistants.

There will be updates provided to all CUPE Local representatives at the upcoming OSBCC (CUPE Ontario School Board Co-ordinating Committee) Conference April 8th in London, Ontario.



CUPE 997 Student Bursary Applications

DEADLINE is April 15th -- Draw – May 10th

On an annual basis 2 bursaries in the amount of \$500.00 are awarded to a son/daughter/ dependent of a CUPE 997 Member. Eligible recipients are students who are entering or returning to full time studies at an accredited post secondary public Canadian college or university.

The 997 Member and student applicant must submit, no later than April 15, 2008, the completed CUPE 997 Bursary Application Form. Only one application per person will be accepted per year and one award per student per lifetime. The names of the winners will be posted on our www.cupe997.ca web site following the meeting.

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If you have a son/daughter (dependent) who is presently attending College/University (and will be returning Fall 08) or will be attending this Fall 08 contact the 997 Office for an application form. Application forms are also available on our web site www.cupe997.ca – Member Resources – CUPE 997 Student Bursary.

Please remember the completed application forms must be returned no later than April 15, 2008.

The following applications have been received as at March 31st: Aidan Brown, Laura Cavers, Sarah Cavers, Amanda Chambers, Emily Chambers, Jennifer Coombs, Kristin Dafoe, Brittany Dunk, Scott Fennell, Josh Fick, Sarah Finbow, Jake Findeis, Vanessa Gonsalves, Marina Hawkshaw, Lisa Jones, Jillian Jones, Robert Lowes, Candace Lowes, Allison Lytle, Amanda Lytle, Gordon Mason, Luke Mayhew, Scott Meadows, Earl Murtha, Shannon Neary, Kasia Siek, Tonya VanVeen, Devon Vella, Jemma Young and Zachary Young. (Please contact the 997 Office if you have submitted an application and your student's name is not listed.)



The final posting of all names to be included in the draws will be posted on the 997 web site – www.cupe997.ca – Member Resources – CUPE 997 Student Bursary – May 2nd.

Please check this information – we don't want anyone missed!

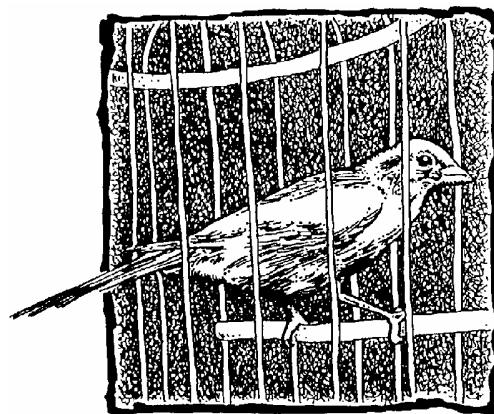
Check this Web Site out! www.ccohs.ca – Canada's National Centre For Occupational Health & Safety Information – the latest Newsletter is now posted from the home page "The Health & Safety Report" – access Current Newsletter, check out past issues and register to receive your e-mail copy.

APRIL 28TH – National Day of Mourning

A message from Paul Moist, President, CUPE - "The Day of Mourning offers us an opportunity to stand together with the world's workers to remember those who have died on the job, and to reflect on what needs to be done to prevent more deaths and injuries.

On April 28th, we reaffirm our solidarity and commitment to workplace health and safety and clearly state to all that we mourn the dead and fight for the living."

www.cupe.ca – "CUPE chose the canary in a cage as the internationally recognized symbol fitting for April 28th. In the 1800s, miners took a caged canary with them into the mines (canaries are more sensitive to airborne hazards and the absence of oxygen than humans). If the canaries were overcome, it was a sign to quickly evacuate the mine."



Saturday, May 10th - 10:00 a.m. - SPECIAL MEETING – CUPE Local 997 By-Laws Revisions
Hyland Crest Senior Citizens' Home – Minden

The proposed By-Law revisions are posted on www.cupe997.ca – Member Resources – CUPE 997 By-Laws and were forwarded to all 997 Communicators Feb 29 08 for posting in your worksite. Following adjournment of the Special Meeting we will move into our Regular General Meeting.



REGULAR GENERAL MEETING – Saturday, May 10th

- Hyland Crest Senior Citizens' Home – Minden

The meeting will commence following the adjournment of the "Special Meeting" re our CUPE Local 996 By-Laws Revisions.

Agenda items include:

- Update re "Bargaining GR8 in '08" – information from the CUPE Provincial Discussion Table
- Report from 997 Delegates re the CUPE Ontario School Board Sector (OSBCC) Conference
- Draw for 08-09 997 Student Bursaries
- By-Election for the position of Office/Clerical Chief Steward
- Report from Trustees' Audit for the period Sept 01 07 to Feb 29 08

Should we have 20 interested Members buses will be ordered– please contact the CUPE 997 office no later than April 16th. Driving instructions are available on the CUPE 997 web site or contact the 997 office.



POLICIES – PROCEDURES

The following is a list of some of the Policies/Procedures which may impact "your employment relationship".

Don't hesitate to contact your Chief Steward or the 997 Office for further information or clarification regarding Board Procedures and their impact on our work – your job!

A copy of all TLDSB Policies – Procedures is available on the TLDSB web site – www.tldsb.on.ca or accessed from First Class. From your First Class Desktop – TLDSB Infobase – Policies/Procedures:

* Indicates we have posted a Fact-Information Sheet regarding this TLDSB Procedure on the CUPE 997 web site – www.cupe997.ca – Member Resources – Fact – Information Sheets – check it out!

"Business Operations" Folder:

- Health & Safety Protocols – including Administration of Health and Safety Concerns, Air Quality Procedure and Questionnaire
- * Incident/Accident Procedure and Form
- Electronic Communications Procedure
- * Use of Schools.

"Educational Services" Folder:

- Health Support Services Volunteers
- * Field Trips & Excursions.

"Human Resources" Folder:

- Attendance Support Procedure
- * PD Fund For OCTEA and C/M
- Criminal Record Check

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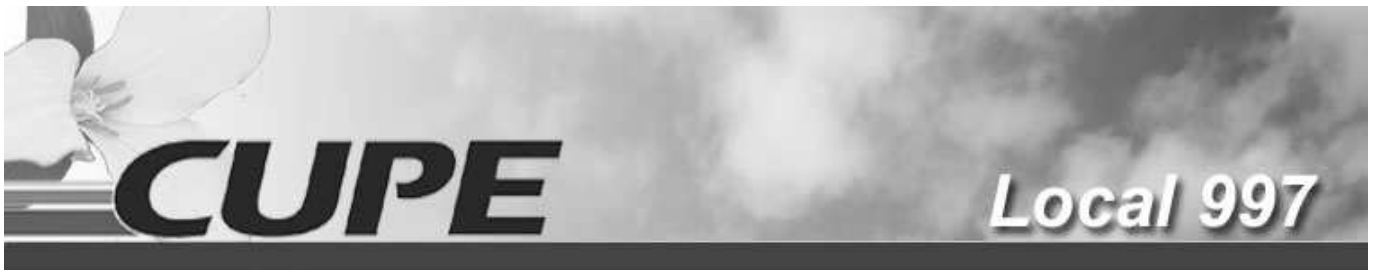
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CUPE Performance Appraisal (if you receive an "Overall Unsatisfactory" it is imperative you contact the 997 Office)
Employee Assistance Program
Employee Harassment Prevention
Hiring Procedure
* Inclement Weather, Staff Absence Due To
Objectionable Behaviour
Progressive Discipline
Safe Schools Procedure: Responding To Student Violence Towards Staff
Self Funded Leave Plan.

📁 **"School Operations" Folder:**

* Authorization for Storage & Administration of Prescribed Medication
Physical Intervention Guidelines
Protocol for the Investigation of Child Abuse & Neglect; Safe Arrival
Violent Incident Emergency Response Plan.

THE STAT'S ARE TELLING US You Like It – You Really Like It! www.cupe997.ca



Don't hesitate to call or write to let us know what information would be helpful – of interest to you!

Did you know? Can't remember the name of an Executive Committee member or your Chief Steward don't hesitate to write:

pres@cupe997.ca

Lynn Raback

vicepres@cupe997.ca

Irene Redwood

secretary@cupe997.ca

Fiona Williams

treasurer@cupe997.ca

Tracey Benson

Chief Stewards:

custodian@cupe997.ca

Herb Pounder

maintenance@cupe997.ca

John Roycroft

clerical@cupe997.ca (Office/Clerical)

Vacant – By-Election May 10th Regular General Meeting

technical@cupe997.ca

Bill Campbell

ea@cupe997.ca

Debbie Gillan

CUPE Local 997 – 286-1156 – Toll Free – 1-877-838-CUPE (2873)