



E Bulletin December 2011

FESTIVE SEASON

Very best wishes to you and yours for a wonderful festive - holiday season and a terrific year ahead!

FLOATING HOLIDAY – Use It or Lose It!

Reminder our “Floating Holiday” runs the calendar year (January to December) and cannot be carried over. If you do not use the Floating Holiday in 2011 or assign on your time sheet during the Christmas Break period you lose this day. The Floating Holiday is available to “probationary and permanent staff”.

It is **YOUR** responsibility to ensure that your “Floating Holiday” hours are reported on the Time Sheet. If you are a 10 mos. employee and have not used your 2011 Floating Holiday this should be shown on the Time Sheet for (Wednesday) December 28th.

CUPE PD FUND

We have had a significant number of approved Educational Assistant PD Fund applicants. It is very important you remember the following:

1. **DO NOT ASSUME** that **you will be approved** for a Professional Development opportunity as we have expended approximately ½ of the 2011-2012 allotment.
2. It is likely the Committee will give priority to Custodial/Maintenance and Office, Clerical, Technical applications up to mid February 2012.

MARK YOUR CALENDAR - REGULAR GENERAL MEETING

Saturday, February 25, 2012 – 10:30 a.m. Archie Stouffer E.S. (Minden) Library. The Meeting Agenda will be posted www.cupe997.ca – Member Resources – Meeting Information the week of February 20, 2012.

A copy of the Minutes and handouts from the October Regular General Meeting are available on our web site – www.cupe997.ca – Member Resources – Meeting Information.

CUPE 997 BY-LAWS REVIEW

A copy of proposed changes for debate and vote at the February 25th Regular General Meeting will be posted by December 23rd. If you have any items for review or suggested changes please contact your Chief Steward.

CHECK OUT THE TLDSB FIRST CLASS “Wellness” Conference

Located in the top section of Staff Lounge – information and challenges for all TLDSB staff.

PROVINCIAL BARGAINING

At a OSBCC Bargaining Conference in November the Area members and members of the CUPE School Board Sector central bargaining table were elected. Two members of our Area 7 have been elected to the Bargaining Committee – Don Bryans, President, CUPE Local 218 and Vern Andrus, Secretary – Treasurer, CUPE Local 5555. Our 997 Technical Chief Steward Bill Campbell has been elected as the Area 7 Alternate.

TIME SHEET INFORMATION

– 10 MOS. STAFF INFO RE CHRISTMAS BREAK PAID HOLIDAYS

The following are the dates our “paid holidays” will be reported on the 10 mos. Time Sheets and for EI purposes:

- December 25th – Tuesday, December 27
- December 26th – Monday, December 26
- Floating Holiday – Wednesday, December 28
- 2 half day stats – Friday, December 30
- January 1 – Monday, January 2

EI

Check out the information on First Class – Staff Lounge – Payroll – posting by Bonnie Mitchell, regarding EI Benefits, dated 6/14/2011. This information includes the Reference Code for the period June 1, 2011 to May 31, 2012 . A copy of this information is also available on our web site – www.cupe997.ca – Member Resources – Employment Insurance.

EDUCATIONAL ASSISTANTS – MID YEAR ALLOCATION – POSTING – PLACEMENT PROCEDURE

An information sheet has been posted on our web site – www.cupe997.ca – Member Resources – 2011-2012 Educational Assistants Information regarding the mid year process.

Reminder, January 1, 2012 is the deadline for the submission of the “Educational Assistant Information Form”.

If you are a Permanent EA presently on a Temporary assignment and wish to continue for the 2nd Semester, should the position be available, you MUST complete and submit an “Educational Assistant Information Form.”

Educational Assistants who are on the recall list or those who were declared surplus in June and posted into a temporary assignment must also complete and submit an “Educational Assistant Information Form.”

The “Educational Assistant Information Form” is available on “First Class” – CUPE 997 Conference Site.

Don’t hesitate to contact Debbie Gillan or Lynn Raback for clarification or assistance regarding the form.

DO YOU NEED ASSISTANCE?

Don’t hesitate to contact the 997 Office – 705-286-1156 – Toll Free – 1-877-838-CUPE (2873) or your Chief Steward for assistance regarding our collective agreements, TLDSB Procedures.

We can be contacted via First Class or our alternate e-mail addresses:

Lynn Raback	President	pres@cupe997.ca
Chief Stewards:		
Herb Pounder	Custodian	custodian@cupe997.ca
Kirk MacFarlane	Maintenance	maintenance@cupe997.ca
Wendy Gliddon	Office, Clerical	clerical@cupe997.ca
Bill Campbell	Technical	technical@cupe997.ca
Debbie Gillan	Educational Assistants	ea@cupe997.ca

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