



JOINT HEALTH & SAFETY COMMITTEE

Report for CUPE Local 997 Regular General Meeting Saturday, February 26, 2011

CUPE Local 997 Certified Representatives:

Herb Pounder

Irene Redwood

Lynn Raback

Bobcaygeon P.S.
Custodial/Maintenance
City of Kawartha Lakes

Huntsville High School
Educational Assistants
District of Muskoka

CUPE 997 Office
Office, Clerical, Technical
Haliburton County

Alternates:

Dan Daynes

Debbie Gillan

Tracey Benson

The TLDSB Joint Health & Safety Committee met at Archie Stouffer E.S. on November 10, 2010 and February 16, 2011. Future meeting dates: April 20, 2011 and June 8, 2011.

The Minutes of the Joint Health & Safety Committee are available on TLDSB's First Class – from your First Class access Staff Lounge – in Staff Lounge is the Health & Safety Conference. A copy of all Health & Safety Procedures are also available in the Conference Site.

Some Highlights:

The review and discussion regarding the Joint Health & Safety Committee Terms of Reference continues.

Bill 168 – Posters and brochures have been distributed to all schools and offices.

There has been discussion and concern noted regarding the number of forms required to be completed relating to student aggression – violence - each of these forms are required.

*** A Reminder Complete the Forms! Incident/Accident Form**

If in doubt fill out! Check out the Fact-Information Sheet posted on the CUPE 997 web site – www.cupe997.ca – Member Resources – Fact-Information Sheets – Incident/Accident Reporting.

As per Feb 12 08 Kerrie Wright Memo to Principals, Vice Principals and Secretaries – “For your clarification, incidents of student aggression (biting, scratching, kicking, etc.) towards staff must be reported by completing an Incident / Accident Report and subsequent Principal Investigation Report, even when there is no lost time or medical treatment. Please make your staff aware of this reporting requirement.”

Safety Concern Form..... should you have a Health & Safety concern that has been identified and has not been resolved – there is a Procedure and form which should be completed. The Principal/Supervisor is responsible for responding, in writing, to your concern. This information is forwarded to the Members of the Joint Health & Safety Committee and should your concern not be addressed this issue then comes forward to the Committee for discussion and possible recommendation to the Board. The Safety Concern Form is available on First Class – from your Desktop – TLDSB Infobase – Forms – posted 25/09/03.

*** Review of Incident/Accidents** – a summary of all Incident/Accident Forms comes forward at each of the Joint Health & Safety Committee Meetings; these Forms are also reviewed by the Special Education Department and where there is an increase of incidents/accidents contact is made with the School

regarding present practices, procedures and possible additional supports. Don't hesitate to contact the 997 Office or a 997 H & S Representative for assistance.

*** Check it Out – www.cupe997.ca – Web Links – Health & Safety Issues**

Don't hesitate to contact a 997 H & S Representative should you have any questions re this information or "workplace safety concerns".

"Be it resolved the Joint Health & Safety Committee Report be received."

Regular General Meetings/Feb 26 11/H & S Report