



Box 672 – Minden, Ontario K0M 2K0
705-286-1156
Toll Free – 1-877-838-CUPE (2873)
Fax: 705-286-2642
e-mail: treasurer@cupe997.ca

Important Dates

Relating to the Educational Assistant Mid Year Allocation – Posting – Placement Process

Week of December 12-16, 2011

- Principals are advised of the school allocations
- Junior Educational Assistants affected by the process are advised

December 31, 2011 – January 1, 2012

- Deadline for submission of the Educational Assistant Information Form for Educational Assistants who have not received a lay off notice but who are seeking an alternate school on a permanent or temporary basis.

Monday, January 16, 2012

- Deadline for submission of the Educational Assistant Information Form for Educational Assistants who have received a lay off notice.

Thursday, January 19, 2012

- Shelley Woon, Superintendent of Safe Schools; Wilma Lynch, Senior Manager of Human Resources; Lynn Raback, President, CUPE Local 997 and Debbie Gillan, Educational Assistant Chief Steward will meet to complete the posting – placement process.

Friday, January 20 and Monday, January 23, 2012

- All Educational Assistants who submitted an Educational Assistant Information Form will be advised, via e-mail, of their position or to advise their request(s) could not be accommodated.

In the event a bumping meeting is required in any of the 3 Areas of the Board this meeting would take place the week of January 23rd. This information would be forwarded via fax and posted on the CUPE Conference Site following the January 19th Posting – Placement Meeting.