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## FACT - INFORMATION SHEET RE SUMMER WORKSHOPS - EI

From time-to-time we receive inquires from 997 Members, who during the summer months, are eligible for EI and who are actively seeking employment but are interested in attending “summer workshops”.

The following information, from HRSDC may be of assistance:

- There is no “universal determination” with respect to the issue of attending training.
- There is a form available on the HRSDC web site – Form #INS3141 – “Training Course Information”.

<http://www.hrsdc.gc.ca/cgi-bin/search/eforms/index.cgi?app=list&group=EI&lang=e>

- Completing and submitting the form prior to the Workshop will allow a decision to be made before the report card is due.
- Should you check off the box, on your reporting cards, noting you have attended a “training course” your card will be held up until the “Training Course Information Form” has been completed and processed – so do not delay complete and submit your Form BEFORE attending the Course.
- If the person is taking a course for less than 10 hrs per week, the insurance agent usually considers them still available - as long as the claimant states they are.
- The following information may clarify some of the determining factors:

“When taking a course for more than 10 hrs per week, the insurance agent has to determine if they are available for work or not. Some of the factors they look at are the hours the course is run (day/evening) and whether or not the person is available for work during that time. When it is an evening course and the person would normally work daytime hours, for example, it would be allowed. They also take into consideration the claimant's intention - if they consider themselves available for those dates or not.

Worst case scenario is that they may not be entitled to EI for the days they are attending the course.”

Each EI Claim is based on individual circumstances.

The information provided above outlines general information. To ensure there is no confusion or delays in the processing of your Claim and/or report cards in the event you are attending a Workshop we suggest you contact your local HRSDC office.

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