



## WELCOME BACK and Best Wishes For 2009!

The following is lengthy but it is extremely important you take time to read. It is at this time of the year all School Boards commence review and discussion regarding the "School Calendar" for the next school year.

## There are significant implications relating to the 2009-2010 school calendar.

Please review this information carefully and please take the time to respond to the (brief) Survey which applies to you!

### Information Re School Calendar For The School Year 2009-2010

On an annual basis all School Boards across the Province submit to the Ministry of Education the proposed "School Calendar" for the upcoming school year. Trillium Lakelands District School Board administration consults with all employee groups regarding the configuration of the School Calendar and then submits proposed options to the Trustees, who in turn, determine the proposed Elementary and Secondary School Calendars for submission to the Ministry of Education for their approval.

To receive approval from the Ministry of Education for the configuration of the school calendar the following criteria must be met:

1. Include a minimum of 194 school days:  
**188 instructional days + 6 PA Days.**
2. In the Secondary Panel, of the 194 school days, a maximum of 10 instructional days can be designated as examination days.

Historically the first school day is the Tuesday following Labour Day. In 2009 Labour Day falls on Monday, September 7, 2009. There are a possible 196 school days between September 1, 2009 and June 30, 2010, with a school start of Tuesday, September 8, 2009 **there is a short fall of 4 days in the number of possible instructional/PA Days between the period of Tuesday, September 8, 2009 and Wednesday, June 30, 2010.**

The additional challenge in configuring the 2009-2010 School Calendar is the upcoming G8 Summit Meeting in Huntsville, June 2010. Trillium Lakelands DSB has been advised buses will not be able to run during the period of the Summit. **The Board therefore has to look at an "Alternate Year Calendar" for all schools in the Huntsville Area.**

The following are the worksites which will fall under the umbrella of the "Alternate Year Calendar" for 2009-2010:

Huntsville P.S., Pine Glen P.S., Riverside P.S., Spruce Glen P.S., Irwin Memorial P.S., V. K. Greer Memorial P.S.

Huntsville High School, Huntsville Adult Education and Training Centre

Yearly Outdoor Education Centre

The issue of the configuration of the School Calendar most significantly impacts 10 mos. school worksite staff. Twelve month staff are affected as it relates to work load and issues needing to be addressed prior to school starting and ending.

The Office/Clerical positions which are tied to the School Year (10 mos.) work all instructional days, all PA Days and via Board Policy work the week prior to school starting and the week following school ending.

Educational Assistants work year for 2009-2010 shall be all instructional days 188 + up to 4 PA Days – total of 192 days.

At a meeting in December employee groups discussed with Superintendent Gale Sherin the many challenges in determining a school year calendar for the 2009-2010 school year. We have received 2 Options for review and need to respond to Superintendent Sherin with feedback received from our Members no later than January 16, 2009.

For those worksites in the Huntsville Area, due to the G8 Summit, there will need to be an "Alternate Year Calendar" with a potential earlier start and end date to all other TLDSB schools (see Option 2).

During discussions with the employee groups it was suggested all employee groups may wish to follow the "Alternate Year Calendar" – Option 2.

We are asking for your assistance by completing a very brief Survey to ensure we have the information/feedback from all 997 Members regarding the configuration of the School Calendar for the 2009-2010 school year.

The charts below outline each of the "Options". We have provided at the bottom of this Information Sheet the web links to our electronic Surveys. To ensure we provide our feedback in a timely fashion we are requesting these Surveys be completed no later than the end of the day on (Wednesday) January 14, 2009. If you do not have access to a computer and would like to complete a Survey please contact the 997 Office – we will make arrangements for the Survey to be completed by phone.

The following Charts provide the information – dates relating to the 2 Options:

## TLDSB Draft School Year Calendar 2009-2010

### OPTION #1 (Please note this Option is **not available** to Huntsville Area School Worksites)

Huntsville Area Worksites: Huntsville P.S., Irwin Memorial P.S., Pine Glen P.S., Riverside P.S., Spruce Glen P.S., V. K. Greer P.S., Huntsville High School, Huntsville Adult Education Centre, Yearly Outdoor Education Centre

Date	Elementary Panel	Secondary Panel	Comments
Aug 31 09	School Based PA Day	School Based PA Day	Mandatory EA PA Day
Sept 01 09	School Starts	School Starts	
Nov 06 09	PA Day	PA Day	Optional Elementary and Secondary EA PA Day
Nov 27 09	PA Day	PA Day	Educational Assistants non working day
Dec 21 09 -Jan 01 10	Christmas Break	Christmas Break	
Jan 04 10	Return To School	Return To School	
Jan 22-28 10	Regular school days	Exams	
Jan 29 10	PA Day	PA Day	Optional Elementary and Secondary EA's In School PA Day - Turn around day
March 15 – Mar 19 10	March Break	March Break	
May 07 10	PA Day	PA Day	Educational Assistants non working day
June 25 10	PA Day	PA Day	Optional Elem & Secondary PA Day

*See next page for Option #2*

## TLDSB Draft School Year Calendar 2009-2010

**OPTION #2** – For all Huntsville Area Worksites: Huntsville P.S., Irwin Memorial P.S., Pine Glen P.S., Riverside P.S., Spruce Glen P.S., V. K. Greer P.S., Huntsville High School, Huntsville Adult Education Centre, Yearly Outdoor Education Centre

A possible option for all other TLDSB School Worksites

Date	Elementary Panel	Secondary Panel	Comments
Aug 24 09	School Starts	School Starts	
Aug 31 09	PA Day	PA Day	Mandatory EA PA Day
Nov 06 09	PA Day	PA Day	Optional Elementary and Secondary EA PA Day
Nov 27 09	PA Day	PA Day	Educational Assistants non working day
Dec 21 09 -Jan 01 10	Christmas Break	Christmas Break	
Jan 04 10	Return To School	Return To School	
Jan 15-21 10	Regular school days	Exams	
Jan 22 10	PA Day	PA Day	Optional Elementary and Secondary EA's In School PA Day - Turn around day
March 15 – Mar 19 10	March Break	March Break	
May 07 10	PA Day	PA Day	Educational Assistants non working day
June 11-17	Regular school days	Exams	
June 18 10	PA Day	PA Day	Optional Elem & Secondary PA Day

See the next page for the information regarding how to access our Surveys .....

The following are the links to our (brief!) Surveys – please ensure you access the Survey applicable to you and submit by the end of the day on January 14, 2009. Many thanks!

### Survey links:

If you are a member of the **Office, Clerical, Technical and Educational Assistants Bargaining Unit** and do not work at a Huntsville Area worksite please access the link below to complete your Survey (or copy this link on your browser address line.)

[http://www.surveymonkey.com/s.aspx?sm=0Vz1EXJlzsxBzro6DBz\\_2fLg\\_3d\\_3d](http://www.surveymonkey.com/s.aspx?sm=0Vz1EXJlzsxBzro6DBz_2fLg_3d_3d)

If you are a member of the **Custodial-Maintenance Bargaining Unit** and do not work at a Huntsville Area worksite please access the link below to complete your Survey (or copy this link on your browser address line.)

[http://www.surveymonkey.com/s.aspx?sm=XCKIFXV3JWiTjltN3krXQA\\_3d\\_3d](http://www.surveymonkey.com/s.aspx?sm=XCKIFXV3JWiTjltN3krXQA_3d_3d)

If you are a 997 Member and work at a **Huntsville Area** worksite please access the link below to access your Survey (or copy this link on your browser address line.)

[http://www.surveymonkey.com/s.aspx?sm=M3L7QokUz6Ef6EIbDO55BQ\\_3d\\_3d](http://www.surveymonkey.com/s.aspx?sm=M3L7QokUz6Ef6EIbDO55BQ_3d_3d)

### DO YOU NEED ASSISTANCE?

Don't hesitate to contact the 997 Office – 705-286-1156 – Toll Free – 1-877-838-CUPE (2873) or your Chief Steward for assistance regarding our collective agreements, TLDSB Procedures.

We can be contacted via First Class or our alternate e-mail addresses:

Lynn Raback	President	<a href="mailto:pres@cupe997.ca">pres@cupe997.ca</a>
Chief Stewards:		
Herb Pounder	Custodian	<a href="mailto:custodian@cupe997.ca">custodian@cupe997.ca</a>
Kirk MacFarlane	Maintenance	<a href="mailto:maintenance@cupe997.ca">maintenance@cupe997.ca</a>
Wendy Gliddon	Office, Clerical	<a href="mailto:clerical@cupe997.ca">clerical@cupe997.ca</a>
Bill Campbell	Technical	<a href="mailto:technical@cupe997.ca">technical@cupe997.ca</a>
Debbie Gillan	Educational Assistants	<a href="mailto:ea@cupe997.ca">ea@cupe997.ca</a>