



JOINT HEALTH & SAFETY COMMITTEE

Report for CUPE Local 997 Regular General Meeting Saturday, February 28, 2009

CUPE Local 997 Certified Representatives:

Herb Pounder Bobcaygeon P.S. Custodial/Maintenance City of Kawartha Lakes	Irene Redwood (08-09 Co-Chair) Huntsville High Educational Assistants District of Muskoka	Lynn Raback CUPE 997 Office Office, Clerical, Technical Haliburton County
Alternates: Dan Daynes	Debbie Gillan	Tracey Benson

The TLDSB Joint Health & Safety Committee met at Archie Stouffer E.S. on Wednesdays, November 19, 2008 and February 18, 2009. The remaining 08-09 scheduled dates: April 15, 2009, and June 10, 2009. The Minutes of the Joint Health & Safety Committee are available on TLDSB's First Class – from your First Class access Staff Lounge – in Staff Lounge is the Health & Safety Conference. A copy of all Health & Safety Procedures are also available in the Conference Site.

* **A Reminder Complete the Forms!** **Incident/Accident Form**

If in doubt fill out! Check out the Fact-Information Sheet posted on the CUPE 997 web site – www.cupe997.ca – Member Resources – Fact-Information Sheets – Incident/Accident Reporting.

As per Feb 12 08 Kerrie Wright Memo to Principals, Vice Principals and Secretaries – “For your clarification, incidents of student aggression (biting, scratching, kicking, etc.) towards staff must be reported by completing an Incident / Accident Report and subsequent Principal Investigation Report, even when there is no lost time or medical treatment. Please make your staff aware of this reporting requirement.”

Safety Concern Form..... should you have a Health & Safety concern that has been identified and has not been resolved – there is a Procedure and form which should be completed. The Principal/Supervisor is responsible for responding, in writing, to your concern. This information is forwarded to the Members of the Joint Health & Safety Committee and should your concern not be addressed this issue then comes forward to the Committee for discussion and possible recommendation to the Board. The Safety Concern Form is available on First Class – from your Desktop – TLDSB Infobase – Forms – posted 25/09/03.

* **Review of Incident/Accidents** – a summary of all Incident/Accident Forms comes forward at each of the Joint Health & Safety Committee Meetings; these Forms are also reviewed by the Special Education Department and where there is an increase of incidents/accidents contact is made with the School regarding present practices, procedures and possible additional supports. Don't hesitate to contact the 997 Office or a 997 H & S Representative for assistance.

* **Green Cleaning Products** – TLDSB is moving towards the usage of “green cleaning products”. Bobcaygeon P.S. is presently testing a number of these products. More information and updates will be coming forward at the Joint Health & Safety Committee Meetings in April and June.

* **Check it Out – www.cupe997.ca – Web Links – Health & Safety Issues**

Don't hesitate to contact a 997 H & S Representative should you have any questions re this information or “workplace safety concerns”.

“Be it resolved the Joint Health & Safety Committee Report be received.”
Regular General Meetings/Feb 28 09/H & S Report