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**CANADIAN UNION OF PUBLIC EMPLOYEES  
LOCAL 997**

**MINUTES OF REGULAR GENERAL MEETING  
(HYLAND CREST, MINDEN)**

**SATURDAY, FEBRUARY 10, 2007 – 10:30 A.M.**

<b>POSITION</b>	<b>NAME</b>	<b>ATTENDANCE</b>
President	Lynn Raback	Present
Vice President	Irene Redwood	Excused
Recording Secretary	Fiona Williams	Excused
Secretary Treasurer	Rob Parish	Present
<i>Chief Stewards</i>		
Custodial	Herb Pounder	Present
Maintenance	John Roycroft	Excused
Office, Clerical	Shelley Godfrey	Present
Technical	Bill Campbell	Excused
Educational Assistants	Debbie Gillan	Present
<i>Trustees</i>		
3 Year Term	Lisa Wokral	Excused
2 Year Term	Mary McKelvey	Present
1 Year Term	Tracey Benson	Excused
<i>Warden Conductor</i>	Tom Steinberg	Present

**CALL TO ORDER**

**ROLL CALL OF OFFICERS**

**CALL FOR NEW MEMBERS – OBLIGATION**

We had one new Member in attendance – all Members performed the CUPE National Obligation.

**REGULAR GENERAL MEETING – OCTOBER 28, 2006**

“Be it resolved the Minutes of the Regular General Meeting of October 28, 2006 be adopted as circulated.”

Motion: Shelley Godfrey                      Seconded: Debbie Gillan                      Carried

**COMMITTEE REPORTS**

*Executive* – refer to handout

“Be it resolved the Executive Committee Report be adopted.”

Motion: Rob Parish                      Seconded: Tom Steinberg                      Carried

*Grievance* – refer to handout

“Be it resolved the Grievance Report be adopted.”

Motion: Herb Pounder                      Seconded: Mary McKelvey                      Carried

*Secretary-Treasurer*

Report for the period of Sept 01 06 to Dec 31 06, with a comparison to the same period in 05-06

“Be it resolved the Secretary-Treasurer’s Report be received.”

Motion: Rob Parish

Seconded: Tom Steinberg

Carried

*Joint Health and Safety* – refer to handout

“Be it resolved the Joint Health and Safety Committee Report be received.”

Motion: Shelley Godfrey

Seconded: Faith Aggett

Carried

**BUSINESS****Fair Funding Now**

TLDSB like a number of school boards across the Province depleted their “reserve funds” to balance the 06-07 budget. Our Local participated in the Emergency Meeting of CUPE School Board Locals last Fall; completed a Questionnaire to be forwarded to all candidates and acclaimed Trustees for the position of TLDSB School Board Trustee. These questions focused on the Trustees understanding of the Ministry’s “funding formula” and its’ impact on support staff. Unfortunately none of our returning acclaimed Trustees (Don Alton, Rick Johnson, Bob Orr, Judy Saunders and Valerie Smith) either acknowledged receipt of or completed and returned our questionnaire.

We have forwarded to all CUPE 997 Members information regarding the “funding formula” and its’ impact on our jobs.

CUPE continues the lobbying of the McGuinty Government and representatives from the Ministry of Education as the budget process for the 07-08 school year commences.

**United For Fair Funding – CUPE & OSSTF Symposium** – Feb 21, 22 07 – Toronto

CUPE 997 delegates will attending the Support Staff Symposium ... CUPE and OSSTF meeting together “to move towards a common action plan” regarding the funding formula.

**Educational Assistants Campaign**

A warm and hearty thank you to our 997 Communicators and Educational Assistants for the excellent response to the Survey “Help Send A Message To the Minister of Education”. We recognize and appreciate the turn around time was extremely short. Our responses have been forwarded and will be included in the information provided to the Minister of Education, Kathleen Wynne.

CUPE is continuing lobbying with regards to EA working conditions identifying the following:

- Changes to the funding formula to adequately fund special education and allow school boards to ensure EAs work a minimum of a seven-hour day;
- Province-wide policies on violence committed against special education support staff;
- Set standards concerning training and safety equipment to improve health and safety;
- Change the Education Act to include EAs and their roles and responsibilities in our school system.

We are in the process of setting up our EA Tele-Communicators groups – the first tele-conference meetings will commence at the end of February.

## REPORTS FROM CHIEF STEWARDS

*Custodial* – Herb Pounder - surprisingly quiet – primarily information – clarification provided by phone

*Maintenance* – John Roycroft – no items to report

*Office Clerical* – Shelley Godfrey – the Board has implemented the secretarial formula at some schools across the Board where there has been a significant decline in student enrollment. We are continuing investigations with regards to “specific job duties” in our school offices – there is a wide range and differences across the Board with respect to specific duties assigned to the school offices.

*Technical* – Bill Campbell – a new “middle management position” has recently been posted. We are in the process of acquiring Job Descriptions for the IS Departments from our neighbouring Boards and looking at the issue of positions that are “in the bargaining unit” and “out of the bargaining unit.”

*Educational Assistants* – Debbie Gillan – overall the new mid year posting process went quite well. We will be reviewing and organizing the EA Tele-Communicators shortly. The hope is to get these up and running by the end of February.

## GOOD OF THE UNION

We were saddened to hear of the passing of Sheila, wife of Gerry Smith, Custodian, Huntsville High School. We will make arrangements for an “In Memory Of” donation to the charity of the family’s choosing.

## SOCIAL AND WELL-BEING

- no items came forward

## ADJOURNMENT

Be it resolved that there being no further business the Meeting be adjourned.”

Motion: Debbie Gillan

Seconded: Mary McKelvey

Carried

Meeting adjourned at 12:30 p.m.

## CLOSING AND THANK YOU FOR PARTICIPATING IN YOUR CUPE LOCAL!

Hope to see you at the next Regular General Meeting, Saturday, May 5th